

V2.1: 3-31-2020

### **NEW COVID-19 PROCEDURES FOR SELLER CLIENTS:**

- All initial listing meetings will be held virtually via Zoom.
- \*Team Members will always wash their hands, and if requested, wear masks and gloves before entering your home. (\*When supplies are available and obtained)
- Team Members will practice all social distancing guidelines to the best of their ability with any in person interaction.
- All staging consultations will be done virtually via Zoom meetings.
- Some vendors may require that no one be inside the property while they are there. Example: Home Inspectors, Appraisers, Photographers.
- Before an in-person showing is scheduled, all interested buyers will be first required to view all photos, video tour, 3D tour, virtual flyer and floor plans. **(If Occupied)**
- We will also interview prospective buyers before allowing any in person showings to determine level of commitment, pre-approval, and knowledge of the immediate area. We can also ask buyers any questions sellers may require before entering their property.
- If Sellers are agreeable, buyers may ask for a virtual walk through, which we can facilitate via Zoom, Facetime Live or video phone call. Homeowner will walk the buyers through the property at the buyer's direction.
- Once buyers are prescreened, we will schedule an in person showing with them, and ask that they wash their hands before coming to the property and to touch as little as possible in the property.
- Sellers are encouraged to turn on ALL lights and open ALL doors to minimize touching of switches and knobs.
- Sellers can wait outside the property during the showing to minimize contact during any in person showing and facilitate social distancing guidelines.
- We recommend sellers sanitize the home after an in person showing.
- No in person Open Houses, until further notice. ONLY Virtual and LIVE Virtual Open Houses. \*LIVE Virtual Open Houses require 1 WREG Team member at the property for 1 hour, while no one else is in the property.
- No Sign will be installed at the property until further notice.
- Team Members will do video meetings when requested by clients. (Zoom)